

**THE WEST AFRICAN EXAMINATIONS COUNCIL (WAEC)
GHANA NATIONAL OFFICE**

INVITATION FOR TENDERS

**PROCUREMENT OF GOODS
NATIONAL COMPETITIVE TENDERING (NCT)**

1. The West African Examinations Council invites sealed tenders from eligible suppliers for the supply of the under-listed items:

PACKAGE NUMBER	NO. OF LOTS	DESCRIPTION/ SPECIFICATION	QTY
GR/WAEC/GD/002/2013	2	Salon Cars, Vehicle Tyres and Batteries	Various
GR/WAEC/GD/018/2013	2	Air Conditioners and Deep Freezers	Various
GR/WAEC/GD/028/2013	1	Provisions	Various
GR/WAEC/GD/015/2013	2	Photocopier and Metal Detectors	Various
GR/WAEC/GD/030/2013	1	Curtains and Carpets	Various
GR/WAEC/GD/014/2013	2	Digital Printing and Folding Machines	Various
GR/WAEC/GD/016-017/2013	2	Office Furniture and Cupboards	Various

Tendering will be conducted through the **National Competitive Tendering (NCT)** procedures specified in the **Public Procurement Law 2003, (Act 663)** and in the Guidelines of the Public Procurement Authority of the Republic of Ghana.

2. Interested eligible tenderers may obtain further information from the Head of Procurement, The West African Examinations Council, Room 45 and inspect the bidding documents from **9:00 a.m. to 4:30 p.m.** local time daily.
3. A complete set of tender documents in English may be purchased by interested tenderers on the submission of a written application to **The Head of Finance, WAEC, Ghana National Office, P. O. Box 917, Accra** and upon the payment of a non-refundable fee of one hundred Ghana Cedis (**GH¢100.00**) only. The method of payment will be by **Bank Draft** (made payable to The West African Examinations Council).
4. Tenders must be delivered into a tender box located at the **Main Reception** of the Accra Office of The West African Examinations Council by **10:00 a.m. on Tuesday, 7th May, 2013**. Tenders must be accompanied by a Tender Security of Two percent (2%) of the Tender price. All tender securities must be by **Bank Draft** or **Certified Bank Guarantee**. Late tenders will be rejected. Tenders will be opened in the presence of tenderers' representatives who choose to attend, at the Committee Room of The West African Examinations Council at **10:30 a.m. on Tuesday, 7th May, 2013**.

Contact Lines:

Tel: 233-302-685927 / 685931